

Trustees & Clerk  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting - Goshen Township  
Board of Trustees Agenda  
Thursday, January 3, 2013  
5:00 P.M.**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Honorable Lisa Allen  
Honorable Ray Autenrieb  
Honorable Lisa Allen

**Adoption of Agenda**

A. Motion to Adopt Agenda.

Board of Trustees

**New Business**

B. Discussion of 2013 Township Budget.

Board of Trustees

**Adjournment**

C. Motion to adjourn the Special Meeting of the Board of Trustees at  
\_\_\_\_\_ PM.

Board of Trustees

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**Special Meeting – Goshen Township  
Board of Trustees  
Thursday, January 3, 2013 – 5:00 PM**

**Meeting Minutes**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Honorable Lisa Allen  
Honorable Ray Autenrieb  
Honorable Lisa Allen

Ray Autenrieb called the meeting to order at 5:00 PM. Lisa Allen led in prayer. The pledge was recited and roll was taken.

Ray Autenrieb; Present                      Bob Hausermann; Present                      Claire Corcoran; Present

**Adoption of Agenda**

**001-2013**      Bob Hausermann motioned to adopt the Agenda. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb, Yes                      Bob Hausermann, Yes                      Claire Corcoran, Yes

**New Business**

Discussion of 2013 Township Budget

Ray Snyder stated he would like to open with a Power Point presentation presented by Steve Pegram.

Steve Pegram explained that we would go through the budget by department and line item. He stated that the 2013 proposed budget is \$337,370.95 less than the 2012 budget. The budget proposed for 2013 is \$4,091,733.00.

Lisa Allen explained to the Board that there is currently revenue we do not know about yet, but after unencumbered funds there is a \$233,164.86 deficit.

Bob Rose presented the 2013 budget for the Police Department. He stated that there is enough money in the budget to cover a new patrol and because of the loss of personnel there is a savings of \$269,000.00. He stated that we started with 7 cars and now have 5. We are receiving a new car. We have applied for a grant to purchase a new vehicle, but do not know the results yet. Steve Pegram stated that insurance does not cover vehicles over 100,000 miles. He stated that the Police Department would like to transfer \$24,000.00 to Fire/EMS to help cover their

shortfall. He stated that the Police Department fund is balanced. Claire Corcoran asked for statistics on how long an Auxiliary Police Officer lasts.

Bob Seyfried presented the 2013 budget for the Service Department. He stated the budget is \$648,618.00 with revenue of \$564,679.00 and currently has \$390,037.38 in unencumbered funds. He would like to give his personnel a 3% increase in pay and start replacing road signs. He stated that everything is on schedule for paving. Claire Corcoran asked about an updated Road Plan and would like to have it by March 31, 2013. Bob Seyfried explained that it cannot be done before it goes out for bid.

Teri Donahoe presented the 2013 budget for the Zoning Department. The appropriated budget for 2012 was \$81,049.00 with a proposed 2013 budget of \$111,303.47. Zoning is asking the Board to consider the Zoning Commissions request to return to two meetings a month and to hire a secretary to take the minutes. The budget adds \$800.00 for repairs and maintenance on the department vehicle. Postage and advertising is expected to go up due to anticipated businesses. An additional \$300.00 has been added to cover the yearly maintenance fee for Zone Pro which is a program used by the Zoning Department.

Ray Snyder presented the 2013 budget for General Fund.

Legal Council - There is no need for Legal Council, saving the Township \$4,000.00. Claire Corcoran asked about PERS. Ray Snyder explained it went from 14% to 16%.

Medical/Hospitalization - Renewal is up by 23.8% from last year. Ray Snyder is looking into the market and has asked for quotes. He won't get the results back until February therefore the current budget is based on the increase imposed by Anthem.

ADP will increase because we are a larger organization. This added cost will include a program to clock in and out and the time off will be incorporated. Claire Corcoran asked about the audit services. Lisa Allen explained that we are audited for two years. We will be audited again this year.

Tax collection was under appropriated last year.

Election expenses will be billed this year for last year's election.

Contracted Services – An upgrade on internet services is necessary to increase the capacity. Claire Corcoran asked if we bid out the job. Ray Snyder explained that we do not have any extra services.

Property Insurance – The market is stiffening and little and this budget is including a 3% increase on our renewal and claims. Ray Autenrieb asked if we have shopped for a better rate. Ray Snyder stated that we did last year but will make a note to shop for property insurance in 2014. Claire Corcoran asked if the Service Department can help share some of the cost for the use of the building. Ray Snyder stated they already share in the expenses.

Workers Compensation – Ray Snyder explained how workers compensation is determined. Jeff Corcoran asked why not separate the line items. He stated that the vast majority of the fee

should be from the Police and Fire departments. Ray Autenrieb asked for a break down for workers compensation.

Ray Snyder explained to Claire Corcoran that E-gov is the company that maintains our website and domain name.

Ray Snyder explained that because of the refinancing of the loan on the Administration Building the figures will be the same for the 2014 budget. The payments will increase in 2015. We have 16 years left to pay on the building.

Repairs and Maintenance – This is for heat, water line and maintenance on the building.

Postage – Ray Snyder stated there is an increase. Claire Corcoran asked if we could cut that back to \$300.00.

Electricity – The Township is on a 3 year contract for our electricity.

Improvement of Site – This is for mowing service and mulching on the Administration Building and the Historical Building. There are not enough man hours to have it done by the Service Department and is cheaper to contract out the work. They are called on an as needed basis.

Contingencies – This fund is used for things that come up that were not anticipated.

Lighting District – We receive the funds for this through taxes and the money can only be used for that purpose.

Building Fund – We are in need of new fiber optics and the licensing that needed to be done in 2012 did not get done. Need to do this in 2013.

Operating Supplies – Money is used to replace old equipment when a failure occurs.

Steve Pegram presented the Fire/EMS 2013 budget. He stated that 79% of the budget is for salaries and benefits. The current Safety Services Levy does not cover the cost. The Fire Department is in need of a new back up generator. It is too old and no one will fix it any longer. It is used to power the trucks, tornado siren and defibulator in the ambulances. It will cost approximately \$40,000.00 to \$50,000.00 to purchase a new one and that is not in the budget. He stated that we need to look at putting another levy on the ballot. Repeal the 10 mil levy and add a 6 mil levy. It would cost a homeowner approximately \$70.00 per year on a \$100,000.00 home.

## **Adjournment**


**002-2013** Claire Corcoran motioned to adjourn the Special Meeting (Budget) of the Board of Trustees. Bob Hausermann seconds the motion; motion carries.

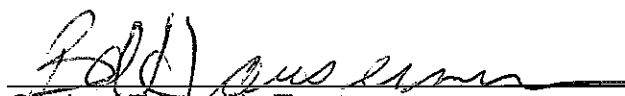
Ray Autenrieb, Yes

Bob Hausermann, Yes

Claire Corcoran, Yes

Respectfully Submitted by:

  
\_\_\_\_\_  
Lisa Allen, Fiscal Officer

  
\_\_\_\_\_  
Goshen Township Trustee

LMA/tad